

## General Information

### LOCATION & DATES

Gaylord National Resort & Convention Center  
Halls C & D  
201 Waterfront Street  
National Harbor, MD 20745

Friday, October 27 to Saturday, October 28

### EXHIBITOR MOVE-IN

Thursday, October 26                      10:00 AM to 5:00 PM

NOTE: Overtime rates in effect after 4:30 PM

### SHOW HOURS

Friday, October 27                      10:00 AM to 8:00 PM

Saturday, October 28                      10:00 AM to 6:00 PM

### EXHIBITOR MOVE-OUT

Saturday, October 28                      6:00 PM to 10:00 PM

NOTE: Overtime rates in effect after 4:30 PM

Outside carriers must be checked in by **Saturday, October 28** at **9:00 PM** for all outbound shipments.  
Please see the Move-Out Information sheet in this Manual for more details.

### STANDARD BOOTH EQUIPMENT

Each 10' x 10' booth includes the following standard equipment:

8' High Draped Backwall – Colors:                      Red  
3' High Draped Siderails – Color:                      Red  
1 – 6' Draped Table – Color:                      Red  
2 – Side Chairs  
1 – Wastebasket  
1 – 7" x 44" Identification Sign with Company Name & Booth Number

## General Information (cont.)

### HARGROVE ADVANCE & ONLINE ORDER DEADLINES

**Wednesday, October 4, 2023 RENTAL BOOTH & ADVANCE ORDER DEADLINE**

Hargrove's advance prices apply to orders received with payment by the deadline date.

**Wednesday, October 11, 2023 RENTAL BOOTH ART SUBMISSION DEADLINE**

**Wednesday, October 18, 2023 CARPET & ONLINE ORDERING DEADLINE**

Orders after this date must be placed via phone or email and are subject to availability.

### NEED HELP? WE'RE HERE FOR YOU!



**HARGROVE EXHIBITOR SERVICES** // 301.306.4627 or [exhibitorservices@hargroveinc.com](mailto:exhibitorservices@hargroveinc.com)



**HARGROVE SHIPPING** // [Request a Quote](#) // 301.306.4620 or [shipping@hargroveinc.com](mailto:shipping@hargroveinc.com)

### ADVANCE SHIPPING

Advance shipping begins **Friday, September 22** at **8:00 AM** and ends **Friday, October 20** at **3:00 PM**.

Advance shipping address:

(Your Company Name & Booth Number)  
Marine Corps Marathon Health & Fitness Expo 2023  
c/o Hargrove  
TForce Freight  
6571 Washington Boulevard  
Elkridge, MD 21075

Advance Warehouse Receiving Hours: Monday – Friday **8:00 AM** to **3:00 PM**

NOTE: The warehouse will be closed on October 9.

### DIRECT SHIPPING

Direct shipping will begin on **Wednesday, October 25** at **10:00 AM**.

Direct shipping address:

(Your Company Name & Booth Number)  
Marine Corps Marathon 2023  
c/o Hargrove  
Gaylord National Resort & Convention Center  
Halls C & D  
201 Waterfront Street  
National Harbor, MD 20745

**NOTE: Direct shipments received after 4:30 PM or before 8:00 AM Monday thru Friday, or anytime Saturday, will be assessed a 40% overtime surcharge.**